

COMPLETE YOUR HOUSING APPLICATION IN 6 EASY STEPS

Step 1: Log in to <http://my.pitt.edu> using your University username and password. If you do not have this information, contact the Technology Help Desk at 412-624-HELP.

Step 2: Click on My Resources and select Panther Central.

Step 3: On the right-hand side of the page, under Housing, click on Housing Applications and Arrival Information.

Step 4: You will now be prompted to pay the \$325 Housing Deposit.* You may pay via credit card. Make sure to click, "Continue" instead of closing the window to move directly on to the Housing Application.

** If an Authorized User on your account has already made the \$325 Housing Deposit payment through PITTPAY, you will be automatically be directed to the Housing Application and will not be required to make an additional payment.*

Step 5: Read and agree to the terms and conditions for both the Meningitis and Housing/Dining Services Contracts.

PLEASE NOTE: *If you are under 18, a parent/guardian co-signature will be required for both contracts. For each step, an email will be sent to the parent/guardian with a confirmation code that will need to be entered to show proof of co-signature. Your application will not be complete until these co-signatures have been entered. You will have the opportunity to enter the co-signature email address for each contract during the application process. If you don't update the co-signature email address, the email will be sent to the emergency contact email address you previously shared during the application process. It is your responsibility to follow up with your parent/guardian to ensure that Panther Central receives their electronic co-signature. Your application will remain pending and you will not be eligible for on-campus housing until co-signatures are received.*

Step 6: Complete the Online Housing Application. This includes: \$325 Housing Deposit, Contract Information page, Meningitis and Housing/Dining Services Contracts, and completing your Building, Community, and Meal Plan Preferences. Please make sure to click "Finish" to complete your Housing Application.

If your Contract and Deposit are not submitted online by the date noted on page 1 of your Housing and Dining Services Contract, you will invalidate any pending housing guarantee that you may have, if applicable.